Minuteman Press®
WE DESIGN, PRINT & PROMOTE...YOU!

Booklets

We understand that booklet imposition can be confusing. Our team of qualified designers are ready to set up your file in printer spreads. If you are sending a pre-designed piece, please read and implement the following tips:

document setup
the final booklet size, once trimmed and folded, should be the size of your page

number of pages
when sheets of paper are folded, there are 4 pages per sheet—every job needs to have enough pages to be divisible by 4—even if there are blank pages!
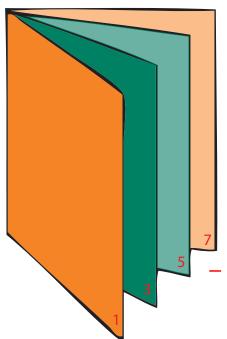
margins
to allow larger booklets to fold and accommodate creep, please leave larger margins on your center pages (at least .25")
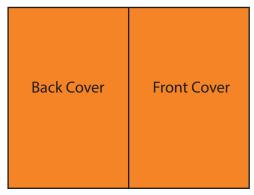
pagination
keep all pages in order, starting with front cover, and ending with back cover

bleeds
if your bookelt has a bleed, where the color goes past the edge of the paper, include a .125" slug area on 3 sides (the side that meets the center does not need a bleed)

Back Cover | Front Cover

Our software determines which pages are neighbors, such as the above example of the covers as they print.

As always, additional graphics charges may apply for documents submitted that do not follow the requested guidelines. For best results, please convert all art files to PDF.